



# Vacancy: Community Fundraising Volunteer

## Role Description

## About Pain Concern

Pain Concern is a charity providing information and support to people with pain and those who care for them, whether family, friends or healthcare professionals. Visit our [website](#) to find out more about what we do, including our [Airing Pain](#) radio programme, [Pain Matters](#) magazine, information helpline, community pain education sessions and our research and campaigning work.

All pain is unpleasant, but for the 7.8 million people in the UK living with long-term pain it is a part of everyday life. It diminishes quality of life more than any other condition, leading often to loss of work, depression and disability. Anyone at any age can develop persistent pain and you will very probably know somebody affected. Although there is usually no cure, people who receive the appropriate treatment, information and support can manage their condition effectively with life-changing results.

## Role purpose

Pain Concern relies on the dedication and support of our volunteers. We are looking for someone based in Edinburgh or the Lothians, with an interest in chronic pain who can help us build strong relationships with local organisations and encourage them to fundraise on our behalf. This role will involve identifying suitable local fundraising opportunities and representing Pain Concern at events to help raise awareness and support for our work.

## What you will be doing

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- **Maintain a list of local fundraising opportunities**, such as walks, marathons, community events, and charity challenges.



- **Research opportunities to promote community fundraising**, including local networks, online platforms, and partnerships.
- **Contact potential fundraisers**, providing information and encouragement to support Pain Concern.
- **Develop links with local businesses**, community groups, schools, and clubs to secure fundraising support.
- **Research local fundraising events** and assess suitability for Pain Concern participation or promotion.
- **Attend events organised by our fundraisers**, acting as the 'face' of Pain Concern to thank supporters and raise awareness (training provided).
- **Promote fundraising events and initiatives** within the local community, online or in person.
- **Work alongside the Fundraising Team**, sharing updates, ideas, and opportunities.
- **Maintain a database of contacts** and carry out other ad hoc administrative tasks to support the team as required.

## Is this role right for me?

We are looking for an individual who possesses some or all of the below experiences, skills and qualities.

- Friendly, approachable, and confident engaging with members of the public.
- Strong communication skills and ability to build positive relationships.
- Organised, reliable, and comfortable working independently.
- Passionate about supporting people affected by chronic pain (personal experience is welcome but not required).
- Willingness to represent the organisation at local events.
- Enthusiasm and creativity in identifying fundraising opportunities.



## Time commitment

Flexible, ideally around 2-3 hours per week.

## Location

Based in Edinburgh or the Lothians

Hybrid volunteering either from our office at Newcraighall Road, Edinburgh EH15 3HS or from your own location with occasional local travel

## Benefits to you

- Experience volunteering as part of a friendly team
- Meet new people
- Build on your employability skills
- Recognition of your contribution through volunteer certificate and employment references (after 6 months of service)
- Satisfaction of giving a valuable service to the community
- On-site car parking

## Support and Training

- Induction and training tailored to the role.
- Regular check-ins and support from the fundraising team.
- Access to Pain Concern's volunteer resources and networks.
- Reimbursement of pre-approved travel expenses in accordance with our Volunteer Policy



## How do I apply?

Download and complete an application form our [website](#)

For more information please contact [hr@painconcern.org.uk](mailto:hr@painconcern.org.uk)